Team Teaching Policy

Purpose: To articulate team-teaching responsibilities within the College of Liberal Arts and Sciences.

Applies to: Faculty within the College of Liberal Arts and Sciences

Policy Statement:
In an effort to create more flexible teaching and learning opportunities for faculty and students, the College will allow team-teaching arrangements for faculty and graduate students both within and between departments and programs. The following policies will guide team-teaching assignments:

- Full credit for teaching a course can be shared by no more than two instructors (i.e. team-taught courses are limited to two instructors).
- A department or program can offer no more than 20% of its courses in a team-taught format.
- We assume that both members of the team offering a course will actively participate in all phases of the course and that the course is not simply a “tag-team” or “serial instructor” effort.
- Team teaching assignments cannot result in a decrease in student credit hour production in a department or program—it is important that an adequate number of courses are offered to meet the demands of the students.
- Team taught courses must have a minimum enrollment of 24 undergraduate students or 12 graduate students (which is double the minima for single instructor courses).
- Proposals for team taught courses are submitted to the College by chairs and program directors and will be reviewed by the dean and associate deans. The College reserves the right to not approve team teaching proposals, especially when course availability is of concern. Proposals should address the following issues:
  - Names of instructors involved
  - Title and short description of the team-taught course
  - Anticipated enrollment for the course
  - Impact of the team taught course on other departmental or program offerings and overall credit hour generation.

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Approved by:
College of Liberal Arts and Science's Dean's Office

Approved on:
Sunday, February 1, 2009
Effective on:
Sunday, February 1, 2009

Review Cycle:
Annual (As Needed)

Review, Approval & Change History:
02/01/2009: Approved by the Dean of the College of Liberal Arts & Sciences